

SULLIVAN WEST CENTRAL SCHOOL DISTRICT
33 SCHOOLHOUSE HILL ROAD
JEFFERSONVILLE, NY 12748
845-482-4610

MEMO

TO: Dr. Hackett; Mary Scheutzow; Rachel Brey; Joan Glase;
Steve Lewis; Albert DeMarmels; Scott Haberli; Dave Franskevicz;
CJ Goodwin; Brian Manning

Absent: Ricky Layton; Lucas Arzilli

FROM: Lorraine Poston, Asst Supt for Administrative Services

DATE: April 16, 2015

RE: Minutes from April 7, 2015 Facilities Needs Committee Meeting - 6:35
pm to 7:50 pm

- 1) Matt Bernas was at the meeting to discuss the fields at the High School. He shared that they will be picking rocks; filling in spots with topsoil and re-seeding and he hopes that the soccer field will be available for practice in the fall. Fields will not be pretty right away. He stated that the whole place needs to be rolled, and it is not perfect yet, but he wanted to assure everyone that he would not be walking away and say "Here it is." Regarding the drainage on the fields – the frost is still in the ground so it is not allowing the water to drain. Matt suggested waiting a month or so and then, after a rain storm go out and walk the fields to evaluate. Matt does have a concern about putting in drains without irrigation and he believes it would be a mistake to put an irrigation system in after drains. Where the fields were blasted it should drain well. A request was made that temporary fencing would be put up around the poles.
- 2) Generator Project – CJ shared that a 400 KW generator would cost \$92,000 which comes with a 1300 gallon tank (approx. 48 hours of fuel) which would power the 94 wing. The pad would be an additional cost but the total would probably be less than the \$168,000. The cafeteria coolers/freezers are powered from the '38 generator. It was decided that in case of an emergency the school would use the stoves in Room 150 of the '94 wing and we would not hook up the cafeteria stoves to the generator.
- 3) 5 Year Plan – It was requested that a section be added to the report for items that caused the "unsatisfactory" rating in the Building Condition Survey. The cross country trail needs work in regards to roots that stick up and rocks that are exposed from the wash out. Regarding the Home Ec. stove ventilation – CJ believes that there only needs to be a

charcoal filter over the stove and it is not necessary to vent it out, but he'll double check on this. Another request was made to get the cost for removing and replacing VCT tiles at the High School for each floor (including the hallways). Also CJ will get a price of what it would cost to put Thinset in hallways.

- 4) Elementary Campus – HVAC – The District needs to create specs of what is wanted for bid purposes in order to standardize systems district-wide. EXCEL money is still available. We need to use these funds first, and earlier rather than later. Bryan will determine which future project(s) qualify for the funding.
- 5) Oil Tank Replacement – How long will it take to get project approval from SED Facilities Planning? Brian and Dr. Hackett are going to the State on the 20th. The cost to re-locate the line is \$95,000 which does not include relocating the tank which would be an additional \$5,000 to \$10,000. A decision needs to be made whether to fill the old tank and leave as is. We need to find out where the fire hydrant line runs and also check to see if utilities run through that area. CJ will get the quotes and send the information out to the committee so we are able to get moving on this before the next meeting.

***The next Facility Needs meeting will be on Tuesday, May 12, 2015
at 6:30 pm in the High School counselor conference room.***